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United States  
Department of  
Agriculture

Office of  
Information

# How To Get Information

## From the United States Department of Agriculture

May 1985

This list gives sources of information in the U.S. Department of Agriculture and its various agencies. This list also includes names of the various Freedom of Information Act officers. For additional copies of this list call 202/447-7454.

For Washington, D.C., sources, write or telephone the person in charge of information on the subject matter in which you are interested. When uncertain about the source, call the USDA Information Center on 202/447-2791. When writing, address the person by name and title, the name of the agency, U.S. Department of Agriculture, Washington, D.C. 20250. The room numbers are listed for the convenience of those who call in person. If you are calling long distance, the "direct dialing" area code is 202 for Washington, D.C. All telephone numbers listed for field information offices are commercial numbers.

Offices or individuals on the Department's electronic mail system (provided through computer time-share services of ITT Dialcom Inc.) have the electronic mailbox identification following the telephone number. These mailbox IDs are on computer system "57". If you are on a different Dialcom computer system, then place a "57:" before the mailbox ID.

### OFFICE OF INFORMATION

This office, as part of the Secretary's Office of Governmental and Public Affairs, is responsible for maintaining the flow of information and providing the liaison between USDA and the mass communication media and the public at large. The office directs and coordinates public affairs/public information work with the various agencies and has final review of all national news releases, broadcast materials, publications, visuals and other informational materials involving departmental policy. The office provides leadership and facilities in the production of radio and video tapes, film, still photography (including a central photo library), exhibits and other design materials. The office also provides Departmental coordination of responses under the Freedom of Information Act.

<u>Title</u>	<u>Name</u>	<u>Room</u>	<u>Telephone</u>	<u>Dialcom</u>
Director, Office of Information	John M. McClung	402-A	447-8005	AGR011
Secretary	Sally Shero	402-A	447-8005	AGR011
Deputy Director	Kevin Murray	402-A	447-4614	AGR011
Secretary	Carrie Pollard	402-A	447-4614	AGR011
News Division	Jim Lafferty	406-A	447-9091	AGR004
Minority Media	Rufus Wells	405-A	447-9280	AGR003
Hispanic Media	Phil Villa-Lobos	405-A	447-3088	AGR006
Media Liaison--Print	Kate Alfrend	458-A	447-2033	AGR006
Media Liaison--Radio	Phil Villa-Lobos	405-A	447-3088	AGR006
Media Liaison--TV	Marci Hilt	408-A	447-5480	AGR006
Public Affairs Specialist	Dave Warren	403-A	447-4026	AGR003
Public Affairs Specialist	Paula Zeller	403-A	447-4026	AGR003
Public Affairs Specialist	Debbie Smith	403-A	447-4026	AGR003
Farm Paper Letter	Clay Napier	458-A	447-4026	AGR003

Special Programs Division	Stan Prochaska	536-A	447-7454	AGR002
Electronic Mail Manager	Nancy Bevis	536-A	447-7454	AGR001
Internat'l & Economics	Larry Marton	532-A	447-5163	AGR202
Research & Rural Develop.	John Crowley	543-A	447-5881	AGR203
Conserv., Envir. & Energy	William Whyte	528-A	447-8174	AGR208
Consumer, Women's Organiz.	Lillie Vincent	528-A	447-8157	AGR207
Electronic Information	Russell Forte	536-A	447-5505	AGR009
Educational Programs	Sally Katt	545-A	382-9435	AGR205
USDA NEWS Employee Newsletter	George Holcomb	530-A	447-5746	AGR009
AG Calendar and AG Facts	Denver Browning	530-A	447-2058	AGR209
Freedom of Information Act	Milt Sloane	113-A	447-8164	AGR206
USDA Information Center	Thelma Jackson	113-A	447-2791	AGR010
Radio & Television Division	James Johnson	410-A	447-4330	AGR007
Radio & TV Consumer Affairs	Margaret Desatnik	410-A	447-4330	
Radio	Gary Crawford	443-A	447-4330	AGR008
Radio	Brenda Curtis-Heiken	447-A	447-4330	AGR008
Radio	George Holmes	447-A	447-4330	AGR008
Television	Don Elder	410-A	447-4330	
Television	DeBoria Janifer	410-A	447-4330	
Television	Vic Powell	410-A	447-4330	
Design Division	George Baka	516-A	447-6641	
Exhibits	James Schleyer	518-A	447-4337	
Photography Division (Actg.)	Theodosia Thomas	4407-S	447-6633	
Publishing Division (Actg.)	Ed Poe	542-A	447-6623	
Publications Distribution	Frank Samay	544-A	382-9434	
Editorial Review	Edna Carmichael	548-A	382-9433	
Editorial Review	Marge Masterson	546-A	447-3298	
Printing	Warren Bell	501-A	447-7509	
Printing	Al Senter	500-A	447-7175	
Yearbook	Jack Hayes	562-A	382-9432	
Video & Film Division	Larry Quinn	1620-S	447-2592	AGR016

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OFFICE OF PUBLIC LIAISON

Office of Public Liaison	Chris Mosher Wilson	102-A	447-2798	DAG008
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OFFICE OF THE SECRETARY

Asst. to the Secretary for Press	John Ochs	201-A	447-4623	AGR030
Administrative Assistant	Betty Stern	201-A	447-4623	AGR030
Deputy Press Secretary	Dave Lane	201-A	447-4623	AGR030
Asst. to Press Secretary	Jerry Weller	201-A	447-4623	DAG033
Secretary's Head Speech Writer	Gene Hemphill	201-A	447-4691	DAG035
Secretary's Speech Writer	Robert Norton	229-W	447-3534	DAG036
Secretary's Speech Writer	Diane Behrens	230-W	447-3534	DAG037

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ECONOMICS AND STATISTICS SERVICES

**ECONOMIC RESEARCH SERVICE**--Conducts research in domestic and foreign agricultural economics. Analyzes factors affecting agriculture, farm productivity, financing, use of resources and potentials of rural areas. Evaluates marketing potentials and development, and marketing costs. Studies U.S. trade in agricultural products and role of agriculture in economic development of other nations. Reports situation and outlook, commodity projections, price spreads and analysis of U.S. farm commodity programs.

**STATISTICAL REPORTING SERVICE**--Prepares official USDA data and estimates of production, supply, prices and other items necessary to maintain orderly agricultural operations through monthly, annual and other periodic reports to the public.

Director of Economics Management Staff

Information Division	Ben Blankenship	440-GHI	447-4230	AGR078
Chief, Current Information & Popular Publications	Kent Miller	440-GHI	447-8590	AGR075
Chief, Research Information	James R. Sayre	1470-S	447-7305	AGR073
Secretary, Crop Reporting Board	Duane Jewell	5809-S	447-7017	DAG7720
SRS reports	Pat Walker	5829-S	447-4021	
ERS reports	Donnell Royster	0054-S	447-2078	
Chief, Records Systems & Analysis				
Branch & FOIA Officer	Laura B. Snow	4310-S	447-7590	

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**WORLD AGRICULTURAL OUTLOOK BOARD**--Coordinates the Department's information gathering and dissemination on developments in domestic and international agriculture. Chairs interagency commodity estimates committees. Leads interdepartmental weather, climate and remote sensing research and assessment of impact of weather on agriculture.

Public Affairs Officer

& Outlook Conference Director	Sally A.S. Michael	5147-S	447-5447	AGR072
Freedom of Information Act Officer	Laura B. Snow	4310-S	447-7590	

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**OFFICE OF ENERGY**--Coordinates Department's energy policy, including all issues dealing with agricultural energy use and agricultural impacts of energy development and use; coordinates the energy activities of all USDA agencies and can identify information resource personnel in other agencies.

Public Information Contact	Nancy Smith	144-E	447-2113	AGR071
Freedom of Information Act Officer	Laura B. Snow	4310-S	447-7590	

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FOOD AND CONSUMER SERVICES

FOOD AND NUTRITION SERVICE--Responsible for administering food assistance programs (including food stamps, food distribution, supplemental food for women, infants and children; school lunch; school breakfast; special milk; child care, summer feeding and other child nutrition and family food assistance programs).

Director, Office of Governmental Affairs & Public Information	Maria J. Falcone	1126	POC	756-3039	
Director, Public Information(Actg)	Maria J. Falcone	1126	POC	756-3039	AGR043
Deputy Director, Information	Bonnie Whyte	823	POC	756-3278	
Chief, Publications Branch	Bill Fedyna	823	POC	756-3284	
Chief, News Branch	Dianne Durant	823	POC	756-3286	AGR043
Chief, Audiovisual Branch	Larry Rana	823	POC	756-3286	
Chief, External Relations	John Webster	823	POC	756-3281	
Freedom of Information Act Officer	Joseph M. Scordato	904	POC	756-3234	

Location: 3101 Park Center Drive, Park Office Center Building  
Alexandria, VA 22302

FNS REGIONAL INFORMATION OFFICERS:

Burlington (New England) 33 North Avenue Burlington, MA 01803	Charles De Julius Reg. Information Officer	(617) 272-9292	AGR122
Robbinsville (Mid-Atlantic) Mercer Corporate Park, CN 02150 Trenton, NJ 08650	Joseph Dunphy Reg. Information Officer	(609) 259-5091	AGR126
Atlanta (Southeast) 1100 Spring St., N.W., Rm. 400 Atlanta, GA 30367	Anne Sims Reg. Information Officer	(404) 881-4259	AGR121
Chicago (Midwest) 50 East Washington Street Chicago, IL 60602	Eunice Bowman (Acting) Reg. Information Officer	(312) 353-1044	AGR123
Denver (Mountain Plains) 2420 W. 26th Avenue Suite 415-D Denver, CO 80211	Craig Forman Reg. Information Officer	(303) 964-0359	AGR125
Dallas (Southwest) 1100 Commerce Street Dallas, TX 75242	Judy Snow Reg. Information Officer	(214) 767-0256	AGR124
San Francisco (West) 550 Kearny Street San Francisco, CA 94108	Dick Montoya Reg. Information Officer	(415) 556-4951	AGR127

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**HUMAN NUTRITION INFORMATION SERVICE**--Measures food consumption and dietary levels of the population; develops standard reference tables on the nutritive values of foods; and develops and cooperates with others in the development of materials to aid the public in meeting dietary needs, with emphasis on good nutrition, appropriate cost, palatability, safety, avoiding food waste and conserving energy.

Associate Administrator	Betty B. Peterkin	361*	436-8474
Public Information Officer	Johna L. Pierce	365*	436-8617
Freedom of Information Act Officer	Joseph M. Scordato	904**	756-3234

\*Location: Federal Bldg., Hyattsville, Md.

\*\*Location: Park Center Building, 3101 Park Center Dr., Alexandria, VA 22302

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**OFFICE OF CONSUMER ADVISOR**--Responsible for coordinating USDA actions on problems and issues of importance to consumers. Represents the Department in policy discussions related to consumer issues before Congress, on meetings with other departments and agencies and in various public forums.

Director, Office of Consumer Advisor	Ann C. Chadwick	232-W	382-9681
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#### INTERNATIONAL AFFAIRS AND COMMODITY PROGRAMS

**AGRICULTURAL STABILIZATION AND CONSERVATION SERVICE**--Responsible for commodity production adjustment and support programs; conservation assistance through cost-sharing with farmers and ranchers; natural disaster assistance to agricultural producers through payments and cost-sharing; and certain national emergency preparedness activities. (Includes information services for Commodity Credit Corporation (CCC) and for ASC state and county committees.)

Director, Information Div.	M. Ray Waggoner	3608-S	447-5237	AGR025
Deputy Director	Ronn E. Hunt	3608-S	447-5237	
Chief, Broadcast Svcs. Br.	J. Nelson Robinson	3622-S	447-7807	
Chief, Commodity Svcs. Br.	Robert M. Feist	3617-S	447-6787	
Chief, Field Services Br.	Otis N. Thompson	3618-S	447-6356	
Freedom of Information Act Officer	Jim Jamison	3614A-S	447-5875	

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**FOREIGN AGRICULTURAL SERVICE**--Serves as a basic source of information to U.S. agriculture on world crops, policies, and markets; administers agricultural import regulations; assists in the export of U.S. farm products; represents U.S. agriculture in foreign trade matters; administers USDA's responsibility for P.L. 480, CCC export credit programs, and the reporting of export sales.

Director, Information Div.	Wallace Lindell	5074-S	447-3448	AGR023
Chief, Media & Public Affairs	Geraldine Schumacher	5074-S	447-7115	AGR023
Chief, Program and Policy	Maureen Quinn	4640-S	382-9444	AGR024
Freedom of Information Act Officer	Wallace Lindell	5074-S	447-3448	AGR023

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**OFFICE OF INTERNATIONAL COOPERATION AND DEVELOPMENT**--Coordinates USDA's international training and technical assistance programs. It also sponsors international research projects and scientific and technical exchanges with other nations on topics of interest to U.S. farmers and agribusinesses. The agency's work includes development planning and analysis and efforts to encourage private agribusinesses to get involved in development work overseas. OICD also acts as USDA's liaison with international food and agriculture organizations.

Head, Information Staff	Neil Gallagher	4101-Aud.	475-4071	AGR021
Staff Assistant	Victor E. Muniec	4106-Aud.	382-8041	
Program Assistant	Laura Whitaker	4106-Aud.	382-8039	
Freedom of Information Act Officer	Neil Gallagher	4101-Aud.	475-4071	

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### MARKETING AND INSPECTION SERVICES

**AGRICULTURAL COOPERATIVE SERVICE**--Provides research, management, and educational assistance to cooperatives to strengthen the economic position of farmers and other rural residents. It works directly with cooperative leaders and Federal and State agencies to improve organization, leadership, and operation of cooperatives and to give guidance to further development.

Director, Information Staff	Gene Ingalsbe	3405-Aud.	447-8353	AGR050
Freedom of Information Act Officer	Donald Street	3405-Aud.	447-8148	

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**AGRICULTURAL MARKETING SERVICE**--Responsible for market news; develops quality grade standards and provides voluntary grading services for meat, poultry, eggs, dairy products, fruits and vegetables, cotton, tobacco and livestock; administers marketing regulatory programs, marketing agreements and orders, and research and promotion orders; responsible for Federal-State marketing improvement programs; wholesale facilities research programs; and purchasing foods for USDA food assistance programs.

Director, Information Staff & Freedom of Information Act Officer	James Zaimes	3066-S	447-8998	AGR051
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**ANIMAL AND PLANT HEALTH INSPECTION SERVICE**--Responsible for regulatory programs to control or eradicate animal and plant pests and diseases, domestic and port-of-entry agricultural quarantine enforcement, licensing and assuring the safety and effectiveness of veterinary biological products, and enforcement of the Animal Welfare and Horse Protection Acts.

Assistant Administrator for Legislative and Public Affairs	James V. Hansen	1147-S	447-8014	
Staff Director	John P. Duncan III	1147-S	447-2511	
Asst. Dir., Current Information	Betsy Adams	732*	436-7776	
Asst. Director, Public Awareness	Larry Mark	771-A*	436-7799	AGR057
Asst. Director, Legislative and International Services	Bob Acord	1153-S	447-9230	
Freedom of Information Act Coordinator	Steve Poore	732*	436-7776	

\*Location: 7th floor, Federal Building, Hyattsville, Md.

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**FEDERAL GRAIN INSPECTION SERVICE**--Responsible for inspecting and weighing of grain and commodities; supervision of official, private and state grain inspection agencies; and for maintenance of U.S. grade standards for grain and grain products.

Public Affairs Specialist	Karen Nelson	1621-S	475-3367	AGR055
Freedom of Information Act Officer	Morton Rosenberg	0644-S	382-0237	

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**FOOD SAFETY AND INSPECTION SERVICE**--Administers federal meat and poultry inspection program to assure safety, wholesomeness, and truthful labeling of these products.

Director for Information & Legislative Affairs	Nancy Robinson	327-E	447-7943	AGR058
Deputy Director	Patricia Drayne	3806-S	447-7608	
Public Awareness Branch	Laura Fox	1163-S	447-9351	
Public Affairs Specialist	Herb Gantz	1170-S	447-9351	AGR059
Information Branch	Karen Stuck	1160-S	447-9113	
Legislative Affairs	Jane Adams	3165-S	447-3897	
Exec. Corres. & Spec. Assignments Staff	Dorothy Henry	4433-S	447-9520	AGR060
Freedom of Information Act Officer	Catherine DeRoever	335-E	447-3002	

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**OFFICE OF TRANSPORTATION**--Responsible for all services and research activities of the Department relating to the transportation of farm products, commodities, inputs and equipment.

Information Director (Actg)	Greg Coffey	1160-S	447-9113	AGR059
Freedom of Information Act Officer	Dorothy Smith	1405-Aud.	447-4576	AGR053

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**PACKERS AND STOCKYARDS ADMINISTRATION**--The Packers and Stockyards Administration is responsible for enforcing the Packers and Stockyards Act, an antitrust, fair trade practice, and payment protection law. It is designed to maintain integrity in the marketing of livestock, poultry and meat.

Public Affairs Specialist	Al Sylvester	3043-S	382-9528	AGR054
Freedom of Information Act Officer	James L. Smith	3039-S	447-7063	

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NATURAL RESOURCES AND ENVIRONMENT

FOREST SERVICE--Responsible for applying sound conservation and utilization practices to natural resources of the National Forests and National Grasslands, for promoting these practices on all forest lands through cooperation with States and private landowners, and for carrying out extensive forest and range research.

Director, Office of Information	Donald S. Girton	3219-S	447-3760	AGR061
Deputy Director	Allan Wolter	3219-S	447-3760	
Publications & Gen. Info.	Dorothy Wilson	3107-S	447-3957	
Current Information	George Castillo	3225-S	447-6957	AGR061
Public Involvement & Visual Information	W. Thomas Harlan	3239-S	447-5006	
Publications Management	William Hamilton	3237-S	475-3770	
Education	Eddie Anderson	3235-S	447-6605	
Freedom of Information Act Officer	Eddie L. Wade	809-RPE	235-2523	

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FS REGIONAL INFORMATION OFFICES:

USDA-Forest Service (Northern) Federal Building P.O. Box 7669 Missoula, MT 59807	Brian E. Stout Reg. Information Officer	(406) 329-3089	AGR136
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USDA-Forest Service (Rocky Mountain) 11177 West 8th Avenue P.O. Box 25127 Lakewood, CO 80225	David A. Anderson Reg. Information Officer	(303) 234-4368	
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USDA-Forest Service (Southwestern) Federal Building 517 Gold Avenue, S.W. Albuquerque, NM 87102	Wayne R. Nicolls Reg. Information Officer	(505) 842-3292	
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USDA-Forest Service (Intermountain) Federal Building 324 25th Street Ogden, UT 84401	Patrick J. Sheehan Reg. Information Officer	(801) 625-5347	
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USDA-Forest Service (Pacific Southwest) 630 Sansome Street San Francisco, CA 94111	W. Jane Westenberger Reg. Information Officer	(415) 556-1932	AGR134
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USDA-Forest Service (Pacific  
Northwest)  
319 S.W. Pine Street  
P.O. Box 3623  
Portland, OR 97208

Gerald W. Gause (503)  
Reg. Information Officer 221-2971

USDA-Forest Service (Southern)  
1720 Peachtree Road, N.W.  
Atlanta, GA 30309

Stanford M. Adams (404) AGR133  
Reg. Information Officer 881-4191

USDA-Forest Service (Eastern)  
Henry S. Reuss Federal Plaza  
310 West Wisconsin Avenue  
Milwaukee, WI 53203

Charles Newlon (414) AGR135  
Reg. Information Officer 291-3640

USDA-Forest Service (Alaska)  
Federal Office Building  
P.O. Box 1628  
Juneau, AK 99802

Konrad B. Reinke (907)  
Reg. Information Officer 586-8806

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**SOIL CONSERVATION SERVICE**--Carries on a national soil and water conservation program with cooperation of landowners and operators in local soil and water conservation districts and with other government agencies, administers the Department's Great Plains conservation program and watershed protection and flood prevention program, leads the national cooperative soil survey, has Departmental leadership in assisting landowners and local groups in resource conservation and development projects.

Director, Public Information	Dwight M. Treadway	6116-S	447-4543	AGR066
Assistant Director	Lee B. Shields	6118-S	447-5240	AGR066
Media Services	E. Joseph Larson	6113-S	447-9149	
Education & Publications	Duane Bosworth	6202-S	447-5974	
Freedom of Information Act Officer	Frances Robinson	6010-S	447-4598	

**SCS NATIONAL TECHNICAL CENTER:**

Fort Worth Federal Center  
P.O. Box 6567  
Fort Worth, TX 76225

Gordon Leckie (817)  
Head, Public Information 334-5411  
Staff

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RURAL AND SMALL COMMUNITY DEVELOPMENT

FARMERS HOME ADMINISTRATION--Provides a supplementary source of credit, accompanied to the extent necessary by technical assistance in farm and money management, for farm operating expenses, farm enlargement, improvement and purchase, emergency credit needs, soil and water conservation, shifts in land use to grazing areas and watershed development. Makes or guarantees loans for individual homes, rental units, self-help homes, site construction, farm labor housing, rural water systems, sewage collection and disposal systems and other community facilities. Provides guaranteed loans to establish business and industry.

Director, Legislative Affairs and Public Info. Staff	Mary Ann Baron	5503-S	447-6903	
Deputy Director for Info.	Joseph E. O'Neill	5503-S	447-4323	AGR035
Deputy Director for Legislative Affairs	Fred E. McGhee	5503-S	447-6903	
Assistant Director for Info.	Marlyn E. Aycock	5503-S	447-4323	
Freedom of Information Act Officer	Virgle Cunningham	6347-S	382-9638	

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FEDERAL CROP INSURANCE CORPORATION--Insures farmers against loss of crop investment due to natural disasters, such as hail, fire, and drought.

Director, Congressional & Public Affairs	Michael A. Forgash	4070-S	447-3287	AGR032
Freedom of Information Act Officer	Ralph F. Satterfield	4608-S	382-9714	

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OFFICE OF RURAL DEVELOPMENT POLICY--Has primary responsibility for formulating, preparing, and implementing the Administration's rural policy as required by Congress; coordinates rural programs with USDA and other Federal agencies in areas of community revitalization, transportation, housing, health, elderly needs, voluntarism, and private sector initiatives; fulfills the staff function for the Rural Development Committee of the Secretary's Policy and Coordination Council and the Secretary's National Advisory Council on Rural Development; serves as liaison between USDA and the Federal rural affairs representatives; and, in general, promotes a focus on rural development by USDA and other Federal agencies.

Public Information Contact	Susan Nance	5048-S	382-0044	AGR031
Freedom of Information Act Officer	Virgle Cunningham	6347-S	382-9638	

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RURAL ELECTRIFICATION ADMINISTRATION--Makes loans to local cooperatives and other qualified organizations to provide electric power and telephone service on a continuing basis to rural areas and works with borrowers to stimulate economic development in their areas.

Public Information Officer	Jeanne Kling	4042-S	382-1255	AGR033
Visual Information Specialist	Jean Mosley	4042-S	382-1259	
Actg. Director, Legislative Affairs Staff	Michael Mishoe	4065-S	382-1265	
Freedom of Information Act Officer	Jeanne Kling	4042-S	382-1255	

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SCIENCE AND EDUCATION

AGRICULTURAL RESEARCH SERVICE--Conducts research on production of animals and plants; protection of animals and plants from diseases; use and improvement of soil, water and air resources; processing, storage and safety of food; and human nutrition.

Director, Information Staff	Hubert W. Kelley	307-A B-005,	344-2264 BARC-W*	AGR081
Chief, Current Information Br.	Bruce Schwartz	327 B-005,	344-4296 BARC-W*	AGR082
Chief, Publications Branch	Robert Anzelmo	307-B B-005,	344-3265 BARC-W*	
Chief, Audiovisual Branch	Robert Fones	302 B-005,	344-4037 BARC-W*	
Publications Inquiries	Nancy Sowers	3431-S	447-4111	AGS095
Freedom of Information Act Officer	Martin Clark	324 B-005,	344-4032 BARC-W*	

\*Location is in Beltsville, Md. 20705. Area Code: (301)

ARS INFORMATION FIELD OFFICES:

ARS Northeastern Field Office USDA, Room 333, B-005, BARC-W Beltsville, MD 20705	Steve Berberich Lead Research Reporter (Acting)	(301) 344-2720	
ARS North Central Field Office USDA, 2000 W. Pioneer Parkway Peoria, IL 61615	Raymond G. Pierce Lead Research Reporter	(309) 685-4011	AGR114
ARS Southern Field Office USDA, 1100 Robert E. Lee Blvd. P.O. Box 19227 New Orleans, LA 70179-0227	Sam Shaffer Lead Research Reporter	(504) 589-2700	AGR112
ARS Western Field Office USDA, ARS 800 Buchanan Street Albany, CA 94710	W. Jim Whorton Lead Research Reporter	(415) 486-3354	AGS4011

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COOPERATIVE STATE RESEARCH SERVICE--Administers certain Federal funds appropriated for agricultural and forestry research at State agricultural experiment stations, forestry schools, 1890 universities and Tuskegee Institute, and selected veterinary schools. Helps coordinate regional research, and research planning on a regional and national basis. Conducts competitive and special research grants programs and maintains the Current Research Information System (CRIS) of State and Federal research records for publicly-supported agricultural and forestry research.

Information Contact Person	Patricia B. Lewis	206	447-8752	AGS3003
		West Auditors		
Freedom of Information Act Officer	Martin Clark	324*	344-4032	

\*Location: B-005, BARC-W, Beltsville, Md.

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EXTENSION SERVICE--The Extension Service is the "educational arm" of the U.S. Department of Agriculture and is charged to "reach and teach people." Extension helps the public learn about and apply to everyday problems the latest technology in farm and family resource management developed through research by the State land grant universities, the Department of Agriculture, and other sources. The Extension Service serves the 3,150 counties in the Nation with local offices and provides educational information at meetings, office calls and through the mass media.

Director, Information/Communications	Ovid Bay	3426-S	447-3029	AGS094
Deputy Director, Information/ Communications	Patricia Loudon	3430-S	447-6133	AGS096
Head, Publications	Nancy Sowers	3429-S	447-4111	AGS095
Freedom of Information Act Officer	Patricia Loudon	3430-S	447-6133	AGS096

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NATIONAL AGRICULTURAL LIBRARY--Provides technical information on agricultural research and related subjects to scientists, educators and farmers using computer data bases. Is coordinator and primary resource for national network of State land grant and field libraries. Serves as U.S. center for international agriculture information system.

Chief, Education & Information Staff	Eugene Farkas	203*	344-3778	AGS3052
Leader, Special Services & Communications	Maria Pisa	203*	344-3937	AGS3307
Leader, Training & Education	Charles Bebee	203*	344-3937	AGS3076
Freedom of Information Act Officer	Martin Clark	324**	344-4032	
For library services (reference, lending, etc.)		1st Floor	344-3755	

\*Location: NAL, Beltsville, Md.

\*\*Location: B-005, BARC-W, Beltsville, Md.

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OFFICE OF EQUAL OPPORTUNITY

Provides leadership, direction and coordination for the Department's programs for civil rights, which include program delivery compliance and equal employment opportunity.

Public Information Contact	Pat Armijo	2405-Aud.	382-9005
Freedom of Information Act Officer	William C. Payne	2405-Aud.	447-3720

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OFFICE OF GENERAL COUNSEL

Provides legal counsel and services to the Secretary and the Department's agencies.

Freedom of Information Act	Richard Davis	2321-S	447-8041
Counsels	Harry Dougherty	2329-S	447-5837

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OFFICE OF INFORMATION RESOURCES MANAGEMENT

Develops, recommends, and disseminates Departmental information resources management principles, policies, standards, guidelines, and regulations; designs, develops, approves, implements, and reviews systems, processes, work methods, and techniques to improve the management of information resources and the operational effectiveness of USDA; and provides telecommunications and ADP services to USDA agencies and staff offices.

Freedom of Information Act Officer	Howard Baker	407-W	447-8657
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OFFICE OF INSPECTOR GENERAL

Conducts and supervises audits and investigations relating to the Department's programs and operations; provides leadership and coordination and recommends policies for activities designed to prevent and detect fraud and abuse, and to promote economy, efficiency and effectiveness in Departmental programs and operations; and keeps the Secretary and Congress fully informed of problems and deficiencies relating to the administration of Departmental programs and operations and actions designed to correct such problems and deficiencies.

Assistant Inspector General for Administration	L. L. Free	8-E	447-6915	DAG080
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Deputy Assistant Inspector General for Administration	J. J. Scott	8-E	447-6979	
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Freedom of Information Act Officer	Laurence Froehlich	247-E	382-1190	
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OFFICE OF MANAGEMENT REFORM

Responsible for Department-wide management improvement efforts under Reform '88 program and the USDA Management Plan. Coordinates information efforts to support the staff offices in Departmental Administration.

Public Affairs Officer	Susan Hess	234-W	447-4871
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OFFICE OF OPERATIONS

Provides overall general direction, leadership and coordination of real and personal property, procurement and mail functions, and operates certain consolidated administrative activities in the Department.

Deputy Director & Public Information Contact	Charles A. Bucy	113-W	447-2582
Freedom of Information Act Officer	Dean T. Smith	134-W	475-4631





